## **Melbourne Friends**

## **Digital Membership Cards**

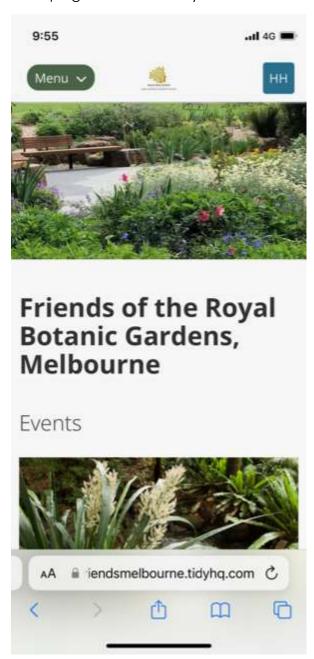
To access and download your digital membership card follow the instructions below.

- 1. Using your mobile phone, go to the Friends' website: https://www.rbafriendsmelbourne.org/
- 2. To download your membership card, you will first need to login. The login icon is located on the top of the screen.



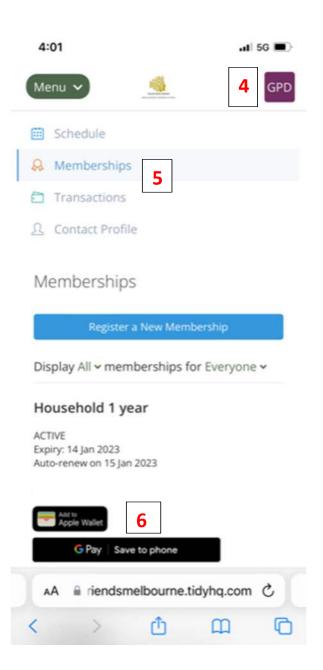
3. Login to your FRBG TidyHQ account by providing your email address and password. If you can't remember your password, you can click on the 'forgot my password' link.

4. Once logged in, go to Contact Profile (indicated by your initials located on the top right of the screen).



5. Click on Memberships and you will see your membership details.

6. Click on either Add to Apple Wallet or GPay Save to Phone.



7. You will be automatically asked for permission to add to your mobile phone wallet. You may add memberships to your phone for each member on your account, if you wish.



8. To logout, click on your initials on the top right again and select 'Log out'.